Job Description:

The Alliance for Early Childhood School Representative

Term: 1 person 1-2 years – MFS

Responsibilities:

* Act as the liaison between the Alliance and the PTO
* Attend quarterly Liaison Council Meetings 4 total plus a year end luncheon
* Participate and promote alliance events and programing to our district including their Newsletter
* Work closely with the PTO communications Chair to get Alliance business to the monthly District 29 newsletter
* Participate in implementation of the annual appeal
* Volunteer in at least 2 Alliance *Let’s Play* events or more.
* Attend the Alliance *Let’s Play* events and parent programming

Budget: $90 member school dues per school year

Key Contact: Stefanie Mauiri Executive Director of the Alliance for Early Childhood

[stefanie@thealliancefored.org](mailto:stefanie@thealliancefored.org) see: [Alliance Website](https://docs.google.com/document/d/1awSMYjnUg1bJvYqnRT_hnwkQYql5gendUKre9b8XTYQ/edit)

Key Responsibilities: (exact dates and event subject to change with calendar year)

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| Monthly Outlook | Contact | Activity |
| September | Sept 21 - Attend First Liaison Council Meeting in Person at Kenilworth Assembly 9:30-11am |  |
| October | Oct 19- Liaison Council Meeting Via Zoom Link [ZOOM](https://us06web.zoom.us/j/82850163174?pwd=dnJwZk5waXFDajY5TGM5SkZxZFNQdz09) | Fort Building - Oct 2 & 3 |
| November |  | Let’s Play at the Farm – Nov 13 |
| December |  |  |
| January |  |  |
| February | Feb 15 Liaison Council Meeting  Via Zoom Link [ZOOM](https://us06web.zoom.us/j/82850163174?pwd=dnJwZk5waXFDajY5TGM5SkZxZFNQdz09) | Winter Woods Explore-Feb 12 |
| March |  |  |
| April | Apr 19 Liaison Council Meeting  Via Zoom Link [ZOOM](https://us06web.zoom.us/j/82850163174?pwd=dnJwZk5waXFDajY5TGM5SkZxZFNQdz09) | Cardboard Fort Building -April 23 |
| May | May 7 Annual Luncheon, Skokie Country Club 12:30-2pm | Wilderness Exploration – May 14 |
| June |  | Forest Exploration - June 4 |